**PARISH OF CALNE AND BLACKLAND**

**Meeting of PCC on Tuesday 21st January 2020 at 7.30pm**

Present: Richard Aldhous, Stan Anniss, Morcia Booton, Jenny Colby, Alex Grenfell, Lucy Hemmings, Revd Bob Kenway, Revd Teresa Michaux, Kathryn Miller,

Lucette Rees, Jane Ridgwell, Jack Robinson, Graham Spencer and Kevin Wells,

Apologies: Deirdre Aldhous, Jonathan Billings, Isabella Gage, David Munday, Mary Pilcher-Clayton, Eddie Simms and Derek Warnett.

Bob opened the meeting in prayer.

**2) Matters arising from minutes**

**PROPOSED by Lucy Hemmings.** The minutes from the last meeting are a correct and accurate record.

**SECONDED by** **Kathryn Miller ALL in favour – PASSED.**

**3) Treasurer’s Report**

Final figures much as expected. General fund £9,743.

We received more donations than in 2018.

Whilst the planned giving looks to have improved, it’s about the same due to the way people gave in 2019. Someone missed 2018 and gave twice in 2019.

Listed Buildings VAT reclaimed £2,287 further to £908 to come.

Claims: heating works, Holy Trinity Church damp, Organ and associated works.

Parochial fees due to the diocese has been paid in full.

Fairer share due paid in full £74,446.

Grant from FOSM £11,564 and VAT reclaim £2,312 paid for organ works of £13,877.

Outward giving:

* Send a Cow £357
* Christian Aid £439
* Sudan £265
* DEC Cyclone £152
* Royal British Legion £745
* Blue Bus £378

Contactless giving £166 + £20

2020 New Year

Having paid our dues in 2019 we start 2020 with a clean sheet.

**4) Architect**

Lucette, Lucy and Stan have met with George Chedburn with the view to him being asked to take over Holy Trinity and St Peter’s. The meeting was successful and he has great experience. We are happy to say that we are engaging this company to look after Holy Trinity and St. Peter’s.

Lucette contacted St Anne’s Gate to speak with Louise, she will no longer be continuing with St Mary’s Church despite previous conversations. We are unsure what Michael Drewery’s plan is currently.

Quinquennial for St Mary’s is also due this year. It is preferential to have the same architect for all 3 churches and they are already working with the other half of the benefice. They are based in Holt.

We are two years late with the quinquennial for St Peter’s.

**PROPOSED BY** Lucette Rees. To engage George Chedburn as the architect for St Peter’s Church and Holy Trinity Church. Also, permission to contact George to take on St Mary’s Church.

**SECONDED BY Lucy Hemmings All in favour - PASSED**

**5) Updates from working groups**

**a) Prayer and Discipleship –** group has not met recently.
Discipleship day on 25th January being led by Debbie Orriss, which is Deanery wide. Walking with Jesus, this is 10 – 3pm with a “bring and share” lunch.

Liz Roberts and Bob met with Rachma, to organise some bible study days or evenings, to look at particular biblical passages and also the scriptures as a whole. These are likely to be Saturday’s in June, but this is to be confirmed.

**b) Communications –** February newsletter is hopefully going to be in church on Sunday.

We are now officially on Facebook.

**c) Children and Young People –**

Easter Holiday clubs are the 7th and 8th April. With a planning meeting on the 28th Jan at midday.

Thanks have been given to the Wednesday Club and Alex for the renovations of the Crib.

Messy Church – their 10th anniversary will be in November 2020.

SMUFS – getting new people most weeks. Need to consider starting a waiting list.

**d) Buildings Strategy –**  not met.

**e) Acorns –** next meeting is currently planned for 4th February 2020.

**f) Eco-church Group –** Richard thanked all for responses to the survey. While 80% response is good compared with general survey responses, the whole PCC needs to be on board with this to make it work for our parish.

The box to collect completed forms led to queries from parishioners who would like to be involved.

Calne Partnership of Churches are committed to be eco-churches.

The responses showed a lot of questions where the PCC members needed to find out the current situation. The eco-church group will send out an electronic version of the answers. We will then be able to see where we stand as a Parish.

Consideration should be given to having an eco-church slot in the monthly newsletter.

Bishop Nicholas has sent out to clergy the Archbishop of Canterbury’s book for Lent. An environmentalist is the author.

Bob hopes to follow on from our Lent Courses last year.

The Salisbury Diocese is also producing Lent booklets (child and adult versions). These are also based around ‘Caring for Creation’. Bob had sample copies which were circulated around the PCC. Further copies will be obtained so all three churches can have samples to view on Sunday 25th January. Those interested in having a copy should be asked to sign up so numbers for a bulk Benefice order can be estimated.

**PROPOSAL Richard Aldhous:** The PCC endorses the commitment to eco-churches.

**SECONDED: Stan Anniss ALL in favour – PASSED.**

**6) St Mary’s Organ**

Alison Hawes has taken on the task of forming a group to restore the organ. An organ expert, Thistlethwaite, has met with Bob and Alison and will send a report which will be brought to the PCC. This will also be sent to the diocese as they have requested.

The humidifier is working. The organ was being damaged because the sensors on the heating were registering –100 degrees.

**7) Safeguarding -**  nothing to mention.

**8) Legacy and Memorial**

Legacy received from Dorothy Checkley - £11,383

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Legacy from David Buckeridge has not come from the solicitors yet. One condition of this was the establishment of a memorial plaque. This will need to be either brass or glass, and its placement will be subject to a faculty.

The family crest needs to be included in the design. Once possible locations are identified, the size and shape of the memorial can be decided.

Buildings Maintenance can take this on. They were asked to consider making a draft design which could be used by the memorial company and then present various ideas back to the PCC.

**9) Schools –** A new Headteacher started this term at Marden Vale Academy – Alison Emmerson. She is an experienced headteacher and is looking to keep continuity with the school.

Marden Vale Academy has two new parent governors. A new Chair of governors and potentially a new diocesan representative will be needed soon.

Holy Trinity Academy – the three proposed new foundation governors, who received approval at the last PCC, are awaiting paperwork from Bob so they can be put forward to the school governing body and Diocesan Board of Education.

**10) Buildings Maintenance –** see attached report. Additions to this as follows:

1. Humidifier - Decision on whether we maintain this ourselves or get the company to maintain this at a cost of £450/£500 per annum.
There are few other companies who could do this. To maintain the guarantee for the first year, the company who installed it should be used.

**PROPOSAL by Stan Anniss**. PCC to engage the manufacturer to do the service for the first year at a cost of between £450 and £500.
**SECONDED Lucette Rees ALL in favour – PASSED.**

1. Stan found today that the second pump in the heating system had failed. Austins came out today and have fixed this and the clergy vestry radiator.

**11) Holy Trinity Church Yard –** See the Buildings Maintenance report.

After partial closure of the churchyard, it will still be possible for ashes to be placed in the relevant area. Fresh burials will not be possible in the churchyard, but family members will be able to be buried in existing family graves, if there is enough room.

It is hoped to establish a Peace Garden in the North East corner of the churchyard.

**12) Deanery –** The next meeting is 6th February 2020.

Deanery Standing Committee is 22nd February.

**13) Partnership of Churches –**
See eco-churches above.

Saturday 21st March – Quiet Day on an environmental theme.

Easter – this year no Walk of Witness is planned for Good Friday. There will be a service in the Baptist Church at 10am, followed by distribution of Hot Cross Buns on napkins printed with scriptural verses with the hope of initiating conversations with the local public.

There are no plans to use the Stations of the Cross banners this year.

ACTION: Bob to contact Kingsbury Green Academy to ask whether they would like to have the banners.

**14) Civic Service**

Sunday 9th February at 3pm in St Mary’s Church.

Bob has invited Bishop Andrew to preach.

 ACTION – Kate to circulate information.

**15) Friends’ Groups (updates) - notification of events.**

**Friends of St Mary’s Church** - 1st February 2020 - Coffee Morning

Reviewing the constitution, which was written in 1995, to get this adapted we will need to bring this to the charity commission.

Teddy Bear parachute jump – first Saturday in May.

Spanish Evening in July

**Friends of Holy Trinity –** need to convene a committee meeting in January and then the AGM is to be held in February.

**Friends of St Peter’s** are also arranging a committee meeting.

**16) Letter from Sacristans**

St Peter’s are pleased with the oil candles they have been using recently. They find it best to refill oil every time they are used.

Approximately £1,000 is spent on service items each year. This includes communion wine and wafers. In St Mary’s, the candles carried by acolytes and those by the lectern drip considerably, creating a lot of cleaning work.

**PROPOSED by Richard Aldhous -** Change to oil candles for the lectern and acolytes in St Mary’s

**SECONDED Lucy Hemmings ALL in favour – Passed.**

If these are successful, consideration will be given to using oil candles elsewhere.

**Next Meeting Wednesday 4th March at 19.30**